



DEPARTMENT OF THE NAVY
NAVAL AIR STATION WHIDBEY ISLAND
OAK HARBOR, WASHINGTON 98278-5000

NASWHIDBEYINST 1746.12C
MWR
19 Mar 07

NASWHIDBEYINST INSTRUCTION 1746.12C

From: Commanding Officer

Subj: POLICY AND PROCEDURES FOR CHIEF PETTY OFFICERS' CLUB
MEMBERSHIP

Ref: (a) BUPERSINST 1710.11C

1. Purpose. To provide policy and procedures for administration of membership in the Chief Petty Officers' (CPO) Club per reference (a). This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. NASWHIDBEYINST 1746.12B

3. Background. A membership system is necessary to enhance services for authorized patrons and encourage participation in activities at the CPO Club.

4. Membership

a. All active duty, retired and drilling reservists E-7 through E-9 are strongly encouraged to join the CPO Club. The club facilities not only support unit social functions but also provide congenial surroundings for chief petty officers (CPOs) and their families and friends who desire social activities. Membership in the club is similar to business and professional group memberships in civilian organizations and should be viewed as such.

b. Membership categories	Fee
(1) Active duty, TAR, and retired military	\$20--Quarterly \$70--Annual
(2) Drilling Reservists	\$50--Annual
(3) Widows/widowers of personnel in category (1)	No fee
(4) Retired military age 60-69	\$35--Annual
(5) Personnel 70 years of age and over in category (1)	No Fee

NOTE: Must have been a dues-paying member for 12 consecutive months immediately prior to becoming eligible for a dues-free membership and must renew their membership annually.

(6) TAD personnel (in category 1) No fee

Membership-eligible retired personnel who reside beyond a 25-mile radius of Oak Harbor and occasionally patronize the club are not required to join the CPO Club. They will be classified as guests.

5. Non-membership

a. All eligible personnel who decline club membership will refrain from using the lounge area, except during official command functions which directly support the operation of the command and contribute to the Navy's mission. Membership-eligible non-members may purchase tickets for and attend such special events as CPO initiation, CPO Ball, holiday parties held by the club, etc. Non-member ticket price will include a surcharge.

NOTE: Membership-eligible, non-dues-paying individuals shall not be guests of active members.

b. Department of Defense (DOD) civilians are not authorized membership but may patronize the dining facility.

c. Newly initiated CPOs will be provided a quarterly membership by the CPOA.

6. Privileges for Dues-Paying Personnel (other than social)

a. Quarterly bulletin mailed to home address (to work address for single members).

b. Participation in special events such as happy hour, membership night, dance night, and recreational events.

c. The following special discounts/privileges are available to members.

(1) A 10% discount on meal entrees at the CPO and Officers' Club dining room.

(2) A \$10.00 discount on a birthday meal during the calendar month of the member and spouse birthday.

(3) Loan of club equipment and supplies for home parties.

(4) A 10% discount on in-stock retail merchandise at the Gallery Golf Course.

(5) A 10% discount on admission tickets at the Sky Warrior Theater.

(6) A 10% discount on open bowling fees at Whidbey Lanes.

7. Other Considerations

a. Annual cards will be adjusted for credit during periods of deployment in excess of 30 days. Credit will be extended to members who will be out of the area more than 30 days, provided their respective unit command master chief notifies the CPO Club management in advance of their absence. Credit will also be extended to retirees who will be temporarily out of the area for the same period of time, provided they personally notify the CPO Club management in advance.

b. Dependent spouses of deployed club members have full club privileges when membership is current.

c. Members and/or potential members checking in or out of their activity shall include the CPO Club. Check-in/out hours are from 0900 to 1500, Monday through Friday. Activity check-in/out cards/sheets shall be modified accordingly.

d. Complete reciprocity of club privileges will be accorded members of other military clubs.

e. Members who terminate membership due to permanent change of station will receive refunds prorated to the number of days or months used.

8. Records. All credit card billing and account activity will be handled through Chase Bank in compliance with all rules and policies of the credit agreement. Any communication should be directed to Chase Bank, Card Member Service, PO Box 15043, Wilmington, DE 19850-5243 or telephone 1-888-628-9697.

/s/
R. S. ABERNETHY III

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